



Camtasia® for Mac

Getting Started Guide

Record

Camtasia records all activity on the screen within the selected recording area.



Select the appropriate recording area



Full Screen (default)

Record all activity on your screen.



Another Monitor

If you have multiple monitors, select which full screen monitor to record from the dropdown.



Custom Region

Record at specific dimensions or at a specific aspect ratio.



Recent Region

Quickly select a recently recorded area. Saves the last three recording dimensions and locations.



None

Disable the Screen button to record audio or camera only.

Record the entire screen when your recording content includes:

- A large or full screen application or web browser.
- Multiple applications or web browser windows.
- Action that expands across the entire screen including menus, the dock, applications, etc.

Record a region of the screen when:

- You only want to show a specific window or region of the screen, no extra content.
- You need to record at specific dimensions.
- You want to record at dimensions larger or smaller than Camtasia's presets, but use the same aspect ratio.
- You want to share to a destination that requires specific dimensions such as YouTube, iPhone, iPod, iPad, or to embed on a website.

Select additional recording options:

By default, Camtasia records full screen video and microphone audio.



Camera Video

Record camera video from the built-in iSight or a USB camera.



Microphone Audio

Record the sound from your computer's microphone. Click the dropdown to select a different audio device.



System Audio

Record system audio (the sound from your computer such as mouse clicks, audio playing from your speakers, etc.).

Recording keyboard shortcuts:

Start Recording: Command-Shift-2

Pause Recording: Command-Shift-2

Stop Recording: Command-Option-2

Media & assets

Media and assets are recordings, imported media, annotations, transitions, animations, and effects in a project that can be used to create a video.

Import media

Import Camtasia recordings (.cmrec), video clips, audio clips, or still images as source files for a video.

Select File > Import or press Command-I.

Add media to a video

Drag media (Camtasia recording, video clip, audio clip, or image) from the Media tab onto the timeline. Clips in the Media tab are not affected by any editing on the timeline.

Annotations

The annotations tab contains the text, callout, arrow, shape, highlighter, and blur tools to enhance your video.

Transitions:

Transitions add a visual effect to the beginning or end of a piece of media or annotation on the timeline. To add a transition, drag it from the Transitions tab onto the beginning or end of media on the timeline.

Effects:

- **Video effects:** Add a visual filter over the entire duration or portion of a clip, image, or annotation on the timeline.
- **Audio effects:** Add an audio filter over the entire duration or a portion of an audio clip.
- **Cursor effects:** Focus viewers' attention on cursor movement and mouse clicks.

Media & annotations on the canvas

The canvas allows you to control the size, position, and rotation of media and annotations in the video.

Click to select the media or annotation on the timeline or on the canvas. A white border appears around the object on the canvas.



Change the position: Click within the media or annotation and drag it to a new position on the canvas. Any portion located outside the highlighted canvas does not appear in the final video.



Rotate: Drag the rotation control around the anchor point.



Resize: Drag one of the handles in or out.



Change the tail's position (callouts): Click the callout tail and drag its anchor point around the callout on the canvas.



Change additional settings: Click the Properties button to access additional settings for the selected media, annotation, or effect.

Canvas View Settings

The canvas displays the current frame of the video at the playhead's position on the timeline.

For precise editing, change the canvas preview scale to zoom in or out. Changing this scale does not affect the final appearance of the video, only current view.

- To change the scale, click the Canvas Preview Scale dropdown menu, and select a percentage or use two fingers to scroll up or down on the trackpad.
- To preview how the final video will look at the current canvas dimensions, set the canvas preview scale to 100% or press Option-Z.

Timeline editing

Use the timeline to assemble and edit the video.



1 Timeline scale:

To zoom in or out on the timeline, drag the Timeline Zoom slider. Click the button to toggle between zooming the timeline to the maximum size and the previous zoom level.

2 Effects:

Click the arrow to show or hide the video, audio, or cursor effects added to the selected media or annotation on the timeline.

3 Timeline selection:

- To select media, click on the desired media on the timeline.
- To select multiple, Shift-click or Command-click on the desired media on the timeline.
- To select a portion across a single track, hold the Shift key and drag your cursor along the desired track.
- To select a portion across multiple tracks, hold the Shift key and drag your cursor over the desired area on the timeline or hold the Shift key and drag the playhead.

For selected media or region on the timeline:

- **Cut:** Command-X
- **Ripple Cut:** Command-Shift-X
- **Copy:** Command-C
- **Paste:** Command-V

4 The playhead's position displays the current frame of the video on the canvas.

5 **Split** divides media into two parts. You can move and edit each part separately.

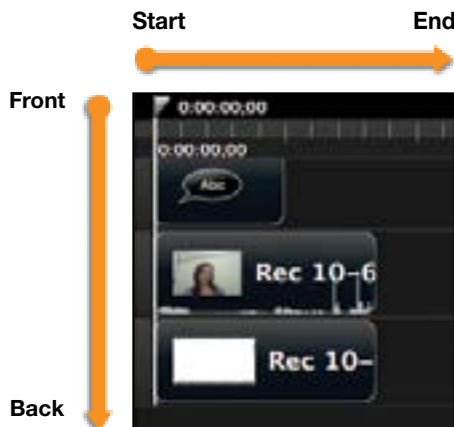
- Split selected at playhead: Command-T
- Split all at playhead: Command-Shift-T

6 Use **markers** to mark editing points on the timeline or to create navigation points within the table of contents in your exported video. Press Option-M to add a marker at the playhead or click above media on the marker track.

Separate Video and Audio Tracks: By default, Camtasia packages the video and audio components in recordings (.cmrec) as one track on the timeline. Control-click and select Separate Video and Audio to edit the video and audio as separate tracks.

Timeline tracks

The track order controls how media is displayed within the video. The top track displays media front-most in the video.



To adjust the track height, click and drag the border between two tracks on the left side of the timeline.

Share

Camtasia exports the video at the canvas dimensions. For best results, set the dimensions of the canvas to the recommended dimensions for the desired destination during editing.

Camtasia allows you to share to common export destinations:

iTunes (iPod, iPhone, iPad)

Select Share > iTunes to export the video to your computer and onto iTunes for distribution on an iPod, iPhone, or iPad.

Screencast.com

Select Share > Screencast.com. Screencast.com provides a URL and an embed code that allows you to share the content with your audience directly or online.

Screencast.com never compresses or alters your content, so what you upload is exactly what viewers see. The four privacy levels allow you to control who can view your media.

YouTube

Select Share > YouTube to upload your video directly to your YouTube account.

Web

Select Share > Export to export a MPEG-4 video. Enable the “Generate web page with embedded video” option to include playback controls for embedding on a website or blog. You can also create navigation points using markers to allow users to jump to specific times or content in the exported video.

Customize the export settings

Select Share > Advanced Export to customize the export settings such as file format, audio settings, and more.

More resources

Free Training and Support

The TechSmith Learning Center offers a range of help including video, written, phone, online, and in-product. And it's FREE!

Online Tutorials

www.techsmith.com/tutorial.html – Go from novice to expert in no time with our library of product-specific training videos and documentation.

Technical Support

support.techsmith.com – A friendly, knowledgeable voice is just a phone call away.

U.S. and Canada – 1.800.517.3001

feedback.techsmith.com – Join the community and interact with TechSmith employees and other users to get answers and send your feedback.

Camtasia provides additional resources within the product and online:

Camtasia Help File – Search and browse the in-product help file for quick answers. Select Help > Camtasia Help or enter a search term in the field.

Tutorial Viewer– Visit here for the most up-to-date user assistance including how-to videos, tips, and more tutorials. Select Help > Tutorial Viewer.

Keyboard Shortcuts – Learn the shortcuts for completing common tasks within Camtasia. Select Help > Keyboard Shortcuts.



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People everywhere use TechSmith's screen capture and recording software to communicate clearly and creatively, deliver engaging multimedia presentations, and analyze product usability and customer experience. For over 20 years, we've helped people communicate visually and look great doing it.

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